

Booking Conditions for UWA Sport Aquatic Centre

1. A booking is not confirmed until written confirmation is received by the hirer from UWA Sport.
2. Bookings and changes to bookings must be made at least 3 business days prior to the planned commencement date.
3. A minimum of 3 business days is required for a cancellation of a booking. Cancellations after this time will incur a 50% fee to be paid by the hirer. If the booking is a major event where the venue is unlikely to be able to attract another booking to replace the planned event, 7 days' notice is required for cancellation.
4. Payment must be made in full no later than 3 business days after the completion of the booking unless prior arrangements for invoicing have been made. Payments made after the agreed date will incur a late fee of 25% to be paid by the hirer.
5. UWA Sport reserves the right to refuse hire, alter or suspend the booking of any group or individual without citing a reason. In the case of extreme weather conditions or urgent maintenance needs, advance notice will be given and a refund negotiated, where it is possible.
6. The hirer may, at the discretion of the UWA Aquatics Business Manager, be required to pay a facilities bond which will be held in respect of any extra cleaning or repairs / restitution works required after the booking, but which will be fully refundable if no such issues are identified by the hirer to UWA Sport within 24 hours of the completion of the booking.
7. Equipment such as platforms, noodles or kickboards may be hired by the group or individual at a cost deemed appropriate by UWA Sport.
8. UWA Sport will maintain the facility and any equipment in a clean and safe state. It is the hirers' responsibility to check the facility and any equipment prior to use and report any potential safety hazards or concerns to UWA Sport. The hirer must leave the facility and any equipment used in a clean and safe state and report any damage or concerns to UWA Sport.
9. The hirer shall not, without express written consent, use the facility for activities deemed in conflict with the programs or services offered by UWA Sport.
10. The hirer and any persons under their direction will follow conditions of entry as detailed on signage at the entrances of the venue and any direction given by UWA or UWA Sport staff.
11. The hirer is responsible for the safety, supervision and conduct of all users of the hire group during the period of hire.
12. The hirer must be over 18 years of age and have at least one adult supervisor who is suitably attired and trained to affect a rescue. Should it be required, UWA Sport can provide suitable qualified and current staff at an additional cost to the hirer.
 - a. at least one supervisor must possess a current HLTADI1009 First Aid, including CPR and or a RLSSWA accredited Aquatic Rescue for Group 3 Pools as well as any qualification deemed necessary by UWA Sport for the activity being delivered. This may include but is not limited to, a Working with Children Check Card, RLSSWA Pool Lifeguard or higher.
13. All user groups will designate a warden who will manage their participants in any first aid, emergency or evacuation situations. The warden will give a safety briefing to all participants before the commencement of any activities.
14. The hirer shall assume responsibility for the booked area of the facility for the booking period. The hirer will not re-hire or sub-let any part of the venue to another party.
15. The hirer will not, sell, offer or permit to be sold any food or drinks, including alcohol, without the express permission of UWA Sport and where required, the University. The hirer will obtain any necessary permits and licences from local council and agencies as required by law. Failure to provide these permits will result in the booking being cancelled.
16. The hirer is required to notify the appropriate UWA representatives in the event of any injury, incident or property damage and must complete an Injury Report Form to be provided to UWA Sport at the earliest convenience.
17. At no time shall the facility be used for any illegal purposes. It is the responsibility of the hirers to uphold the laws of Western Australia and any local rules or laws.
18. Bookings before 7:00 AM and after 7:00 PM must abide by the noise regulations of the City of Perth. Respect should be given to the University academic staff regarding noise between the hours of 8:00 AM and 5:00 PM. If a booking is deemed to be disruptive by the University, UWA Sport reserves the right to cancel
19. The hirer shall not display the UWA Sport logo or any other logo associated with UWA Sport or the University of Western Australia without written consent from UWA Sport or UWA, nor place any signage, placard or posters pertaining to the user group without prior approval from the UWA Aquatics Business Manager.
20. UWA Sport reserves the right to take photographs and video footage for the use of future promotional material and marketing. Any photography or videos taken by the user group must be done with the express written permission of UWA Sport prior to the commencement of the booking.
21. UWA Sport will hold your personal details in accordance with the University privacy policy.
22. Smoking is not permitted at any time on UWA property.
23. The hirer shall obtain current public liability insurance to an amount no less than \$20,000,000 for each occurrence.
24. The hirer will indemnify the UWA Sport and the University Western Australia against all claims, losses, actions, damages, costs and expenses whatsoever, including for personal injury, or death, or damage to any property, to the extent arising from the use of the facility and any equipment during the hiring, or caused directly or indirectly by an act of omission of the hirer or any other person or by the hirers failure to comply with these terms.